**Kerr Village BIA Board Meeting**

**Minutes**

**Thursday, January 25, 2018**

**Kerr Village BIA Office**

**B-363 Kerr Street**

**Present:**

**Doug Sams, Executive Director**

**Dean MacLean, Chair**

**Dr. Theresa Bankey**

**Noelle Lourenco**

**Chris Stadnik**

**Don Wilson**

**Noel Lourenco**

**Terry Hutchison**

**Proxy-**

**Meeting called to order by Dean MacLean at 8am**

**Regrets: Dr. Brett Warren, Vice Chair, Cathy Duddeck, Robert Nashat, Steve Clayton**

**Minutes:** Doug Sams

**Guests: Guests: Christina Tizzard, Town of Oakville Urban Design Manager; Constable Harjeev Brar**

**Pecuniary Interests: None**

***Adoption of the Minutes:* Thursday, Jan 11, 2018 Motion by Dr. Bankey, second by Terry. Motion Passed**

**COMMITTEE REPORTS:**

**Special Events:**

Dean opened further discussion about doing less activities on the street. It would save dollars through fewer road closures and activities provided. For one year that would place the focus on the activities in the Park. It would be re visited at a later time.

Discussion ensued about the various pro’s and cons of taking such action.

Discussion also took place about the possibility for a commemrative memorial at Westwood Park with either a bench or tree. Doug will check into the specifics with the Town. (Parks & Open Spaces)

Motion was made to forego activities on the street (Kerrfest) for one year. **Motion made by Chris, second by Noel. Motion passed.**

Dean followed up with information that all the events have been set for the year. The first event that will take place is the Kerr Village Handmade & Vintage Market same location as last year.

Dean also discussed possible music groups that the committee is attempting to book. There will also will be a meet and greet with headlining performers and a possible guest celebrity that would be in the VIP tent.

Also, Doug will be getting information on an ATM machine for use at our events.

Dean reminded everyone that the board as whole is all involved in sponsorship. Also talked about the various sponsorship opportunities.

Also, discussion ensued about food offered on site at Kerrfest.

**Strategic Plan:** Nothing new to report.

**Development:** A meeting will take place in the next couple of weeks before the next board meeting. Terry requested that one more board member join the committee.

**Finance:** Dean said the AGM has been set for Tue, March 20, 2018.

Doug presented information that we have the lowest take rate by far compared to the other two BIA’s.

**Guest Christina Tizzard**, Town of Oakville Urban Design Manager gave a report on the Urban Design Draft for Kerr Village. Went over review of the official plan which takes place every 5 years.

Talked about the design guidelines and direction for Kerr Village and how the expectations are set.

Discussion ensued about the future of the façade program and the businesses in certain areas that have been excluded from the program. The parameters of the program did not allow for maximum participation.

The board gave feedback that Kerr Village was in definite need of a makeover.

**Long Term Planning:** Nothing to report

**Nomination:** Nothing to report

**Communications:** Nothing to report

**Street Scaping:** Reported would like to take lights down so trees could be trimmed in June.

Banners have for the most part held up except for one on Kerr St. up from Speers.

**Guest Constable Harjeev Brar.** Talked about some dead lights spots on Kerr and also when weather gets better could have a few more incidents that occur. Also community office will be open and monitor for speed will be put back up in April.

**ED Report:**

BIA Tax Rates:

  2015                     2016                     2017

Kerr                       0.233%                 0.218%                 0.2128%

Downtown          0.355%                 0.3345%              0.357%

Bronte                  0.3815%              0.3701%              0.3749%

Will meet with YR Thur Feb 1, 11:30am BIA Office

New merchant will open Sandwich Shop at 146 Kerr St. (April) met with owner

Anticipated closings Platt Rugs, Cleas Gallery, Jadore Hair, Convenience Store-Stewart & Kerr, Princess & Pea store available

We have started taking applications for the Market

Inger is processing our request to have B&W pictures produced for remaining board members.

Jim Oates CPA site visit Jan 9th

Preparations for Audit at end of Feb

Liveable Oakville Sub Committee Jan 15th

Sunday Jan 21 Wreaths & Xmas Tree Removed

Sunday Jan 21 Banners Inspected and repairs made

Met with Finance at Town Hall re: Budget

Dr. Tawil 10 Anniversary

Feb 14th Business after hours at Film.ca

Phone conference with Darcy re: Market

Filed paperwork for events

Met with Canadian Cancer Society re: April Cancer Awareness

Submitted CSJ 2018 Application

**Motion to receive reports made by Noel, second by Dr. Bankey , motion passed.**

**New Business-** No new business.

**Motion** **to adjourn made by Noel, second by Terry, motion passed.** **Meeting Adjourned**

**Next Board Meeting**

**Thursday, February 22, 2018**